

**Woburn Lower school**  
**Home School Agreement**  
**January 1st 2021**

Dear Parents/carers

Welcome to our new 'bubble' !! The aim of this guidance is to share with you our plans to make this as safe and happy a place as we can.

For us as a school, it is essential that we get the balance right between keeping the children and ourselves safe and looking after the children's emotional and social well-being. We must make it very clear that we cannot comply with two metre social distancing between children or staff with consistency, but will try our utmost to maintain this wherever possible. Staff have been issued some PPE equipment by the Local Authority. We have decided that we will be wearing masks as we let children in and out of the school gates but, at the moment, will not be wearing masks during the day. We would also like to ask parents to wear masks when picking up and dropping off their children.

If any child shows symptoms of Covid 19 we will be wearing gloves, aprons and masks and we will be sitting outside on the school benches, under shelter. PLEASE check your contact details as we do need to be able to contact you immediately, and we do need you to be available to collect your child straight away.

The bubble will be split into two groups: Years EYFS, 1 and 2 will be in one group and Years 3 and 4 will be in the second group. These groups will meet together at playtimes. Numbers are currently just under 20, but this may fluctuate. At the moment our plan is that each group will be supported by one teacher or myself and at least one teaching assistant, again this may fluctuate. We are welcoming Mrs Whitney back to our school on Mondays and Wednesdays to carry out her teaching training – Mrs Whitney was a valued member of staff last year. As per the regulations of her university she will be carrying out a covid test before she enters the school next week and will be adhering to our covid 19 rules and regulations.

Each child has their own tray of stationery equipment and they are sitting 1 - 2 metres away from each other. Staff will maintain a 2 metre distance when possible but this will not always be the case when helping children with work, hearing them read, helping them if they fall over or are upset and so on.

Staff will maintain strict hygiene and will clean as much as possible. Both staff and children will clean their hands on a regular basis.

Lunch will be eaten in the hall – the tables will be wiped down before and afterwards and we will all be washing our hands before and afterwards. There will be no hot dinners but we are able to provide packed lunches as from Monday 11th January,

which can be ordered on the day. Please could the children bring in morning and afternoon snacks.

There will be a limited usage of shared play equipment. These will be regularly cleaned. We will be outside as much as possible.

School will run from 9.00am until 3.20pm. Please ensure that you are on time for pick up and drop off. We understand that there may be an occasional reason that you may be late dropping off your child – please note that we do not have staffing capacity to man the entrances for any length of time. If you are unavoidably delayed please email the school as soon as you can and we will work with you to arrange for someone to open the gates at an agreed time.

**PLEASE CAN CHILDREN WEAR OUTDOOR PE KITS ON MONDAYS, WEDNESDAYS AND FRIDAYS.**

Before school club will be running but after school club will NOT be running – please book as usual.

We will be updating the school's current risk assessment and will share this with you in the next few days alongside our 'bubble' rules.

You are very welcome to contact us with any questions that you may have via the school email.

Please read our home/school agreement and send acknowledgement that you have done so.

<b>THE SCHOOL WILL DO IT'S BEST TO:</b>	<b>TO HELP MY CHILD AT SCHOOL, I KNOW AND UNDERSTAND THAT:</b>
Provide an environment which has been risk assessed in response to the COVID-19 infection and Local Authority risk assessment	Read and acknowledge this letter to let us know that you fully understand how the school will be running at this present time
Adhere to the social distancing rules as set out by the Government to an extent that we think is reasonable and share information on this with parents/carers	Understand that if your child has consistent difficulties adhering to their 'Woburn Bubble Rules' we will ask you to collect them from school and we will ask you not to send them back to school for as long as the current guidelines are in place
Provide a curriculum that supports your child's well-being and learning needs. We are fully committed to making this a welcoming and stimulating environment for your child	Continue to support your child's learning at home.

<p>Contact parents/carers immediately if your child displays symptoms of COVID – 19 or is unwell or has an accident whilst at school.</p>	<p>If your child, or anyone in your household, or whom you have had contact with, shows any symptoms of COVID – 19 you will inform the school immediately as we may all need to self isolate. If necessary, please arrange testing and communicate the results to the school as soon as possible</p>
<p>Inform you immediately if staff, children or families in your child’s ‘bubble’ display symptoms of COVID – 19. The school may need to immediately close, pending test results. If any tests are positive this may mean we will all need to self-isolate in accordance with Government regulations</p>	<p>Understand that in the event of any child or member of staff, or any member of their families show symptoms of COVID – 19 the school may need to immediately close. You must provide contact details and be available to come to school immediately to pick up your child.</p>
<p>Continue our clear and consistent approach in regards to behaviour, as set out in our behaviour policy and our additional ‘Woburn Bubble Rules’</p>	<p>Share the Woburn Bubble Rules with your child before coming into school</p>
<p>Within the larger community, staff will adhere strictly to social distancing rules, understanding that the safety of everyone in our ‘bubble’ and their families depends on this</p>	<p>Parents/carers will adhere strictly to social distancing rules, understanding that the safety of everyone in our ‘bubble’ and their families depends on this. This includes strict social distancing when dropping off and picking up children. We will not admit children whose parents/carers do not adhere to this. Staff would also be grateful if you would wear masks when picking up and dropping off your children as an additional precaution.</p>
<p>We will communicate clearly and regularly to you all. This may be through class dojo, if related to your child’s learning, or through school email. Please note that the school phone will not always be manned but the school email will be checked regularly.</p>	<p>Parents/carers will check and read all communications from the school. They understand that they will not be allowed into the school grounds without a pre-arranged appointment and only if this is absolutely necessary.</p>
<p>We will remind the children about hygiene rules and handwashing techniques. Hand washing will be supervised whenever possible and will be carried out regularly throughout the day</p>	<p>Parents/carers will remind their children before they come into school about hygiene rules and handwashing techniques (See Dfe website for guidance)</p>
	<p>Parents/carers will ensure that their child does not bring anything in from home other than a clearly labelled drinks bottle and packed lunch and</p>

	morning and afternoon snacks. You may order a packed lunch from our caterers on the day.
	Parents/carers will send their children into school in CLEARLY LABELLED school uniform and appropriate outer garments. On Mondays, Wednesdays and Fridays they will come wearing outdoor PE kits.
	Parents/carers are under no obligation to send their children into school and will not be penalised for non-attendance. We do need to keep a register though of children who are currently in our 'bubble' so please email and let us know if your child will not be coming in at any time

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